

English Composition Test

General English Composition

Name

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What made you apply for the position?

i have been working with the BPO industry for nearly 13 years, and with all the roles and accounts i have handled, being an actual VA is missing in my BPO experience. With the proliferation of home based jobs, i still prefer to work in an office as this promotes discipline and improves social contacts. Those aside, the shifts, the RD and the proximity are added bonus.

Why do you think you are suitable for the position?

i believe i have worked as a VA in my previous work but not full time. i also believe that my strengths are my Creativity, Eye for Detail and Punctuality. I have served people below and above me. i have dealt personally with clients as well. I have prepared reports and presentations, plan out and implement initiatives, strategize action plans, analyze issues, trends and drivers, organize and maintain records. But most importantly i am passionate to learn new things from a new role.

If you could travel anywhere in the world (for a holiday), where would you go and why (at least 80 words in length)?

I have always dreamed of many places to go to but Japan stands on top of them. It is the only Asian country that really appeals to all my senses. The provinces and the sites are full of stories, color and beauty. The climate reaches both end of the stick. They had snow and they had sun. The food are exotic, and fresh and delicately prepared. Their martial arts and sword/knife making is a perfection of an art that is still being perfected everyday. The culture is as deep as it is old, but never forgotten. Even their movies and animes still captures the epic saga of their heroes and villains from the olden days. The kimono is an artwork by itself. Everything is an art - from the simple task of wrapping gifts, to growing ornamental plants, to writing their thoughts on ink and paper.

The people are a diverse mix of the the old and the modern, but humility, respect and honor has not faded. The children are taught at a very early age to keep these culture intact.

A lifetime is not enough to behold all of this. And so until I go to Japan can my senses be satisfied.

If you could meet anyone in the world, who would it be and why (at least 80 words in length)?

I would want to meet the Pope.

They say that in his presence you feel peace and steadfastness, and i would want that more than anything else. In our life today, when everything are full of stresses and troubles, we need some time to be away with the material world and reconnect to our spirit. I do not have a soul, I have a body - I am a soul, therefore i need nourishment.

If I encounter the Pope, it would just like be having the vacation of my life away from the material worries. There are things that are beyond my wisdom and understanding, but his is full from generations before him. It would be a pretty interesting discussion if we talk. The changes that happened in the world today, the views and belief of the people, the Roman Catholic Church, and of course what lies ahead after his papacy.

What is your favorite form of social media? (at least 80 words in length)?

Facebook is my favorite form of social media - although my personal use for it is storage of memories and thoughts.

It is the most accessible to all persons from all walks of life. And because of this, you get to be exposed to different cultures, beliefs, morals. And while it is accessible to many, the updates are numerous and you become

critical of what to believe in or not. You find long lost friends and relatives over the site, and it enables you to communicate with them almost instantly. The intention of the creators of FB is really to make connections among people. It bridges information gaps that may not be accessible to many like job openings, current news, friendly updates and even online games. It made the world smaller by making communication and social connection fast and easy. It is therefore really a rudimentary form of social media.

Unfortunately, this social media had turned into an anti-social media as well. There are people who misunderstood and misuse it, and at most time abuse it. It became a source of some qualms among users and even non-users. But the FB people are also looking into how to manage if not totally eradicate this.

iPhone or Android and Why? (at least 80 words in length)?

Definitely Android. The Android system was designed for the masses. It is more user friendly than iPhone - but this depends entirely on the perception of the iPhone user. The settings of the Android system are almost the same from one phone to another gadget. For an old school person like me, this is a plus as the hassle of calling another for help is minimized. That aside from the fact that iPhone products almost makes you pay for every move while there are a lot of freebies in the Android system.

In a country as poor as ours, we can always rely on an Android system to help us in our daily lives especially if we have multiple gadgets at home. There are a multitude of free apps available for work or leisure. Android can keep up with the stresses of the competing iPhone, and still deliver the best service.

Answering a Support Ticket

I am unable to open the Excel spreadsheet that you sent me yesterday (designed in Office 2007). I am currently using Office 2003. Can you please let me know how I can open the spreadsheet?. -

Jenny

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I've been trying to log-in to my account for hours. It says Username or Password incorrect. I am 100% certain that I am entering the correct info. Do you know why this is happening? - Chris

Hi Chris, have you ever changed your credentials lately? If you have, try remembering the new credentials, If you do not have the information anymore i'll assist you in changing the password. If not, it may be possible that you are typing the correct keys but the characters entered may be different. Please check the Caps lock if it is off or the Num lock if it is on. Also try typing your username and password in a notepad - you may copy and paste it in your log-ins, but do not forget to erase those from the notepad if you're successful.