

1.If anything was possible, what would your dream job be, and why?

My dream job would be in an office set-up but with a flexible time schedule. Personally, I like doing office-related tasks but there are times that I want to do it with a sense of control over my schedule. Others would say that working in an office is physically and mentally taxing, however, I've come to realize that this is the kind of job that I really enjoy. I don't want to spend all my working hours talking, instead, I like it being a mixture of both non-voice tasks and the ones that require me to talk verbally. Another reason why I want to work flexibly is my mood schedule. Humans as we are, there are days that we feel the need to rest or work late. I know that at times I might get exhausted doing the same job, so I want it to be in a way that I'll start when I feel like it. As a result of this, I think I can perform best and deliver what I ought to with quality.

2. Have you ever experienced a stressful situation in your past workplace (college if fresh graduate), what was it and how did you overcome it?

When I started working as an ESL teacher during my 2nd year in college, I remember being so stressed the first day. I was hired immediately because there is an urgent need for teachers due to the COVID outbreak in China. On my first day of teaching without undergoing any training, my schedule was fully-booked and I had to teach for four hours straight. I was overwhelmed with the number of students I had to teach but I immediately thought of an action plan to deliver my lessons well. I went to check my resources in each class and ran through my topics for the night. I then added other resources from the internet to make the class more engaging and interesting, especially for young kids. As a result, my shift that night went well and the following days were smooth as I was already familiarized with the correct processes at work. I was at ease and the feeling of excitement to meet my students again reigned over me.

3. In your previous position, what task did you find most challenging and why? What task did you enjoy most and why?

In my previous position as a transcriptionist for a project-based job, my first day of work was the most challenging. I had a lot of files in the queue to check, plus we were rushed for a week's deadline. Since it was my first day, I was challenged to accomplish them and maintain quality results to avoid returns from the client. Even though we went through a one-day training, I was still not quite familiar with the tools and other platforms we had to make use of. But as time passed, I was able to familiarize myself with my tasks and avoided having returned tasks from the client. On the other hand, one thing that I enjoyed most about that is learning new stuff from listening to podcasts that we are to transcribe. I've gained more understanding of some topics and philosophies, so overall, it was a fun time for me.

4. How would your previous managers/coworkers describe you?

I think my previous employers and managers would describe me as someone who is quiet but has the ability to deliver results. At first, I might get some things wrong or create mistakes, but I am continually striving to be a better version of myself. Eventually, I learn from my previous mistakes and get things done correctly. I strive to familiarize myself with the necessary processes to achieve my tasks. Most of the time, I tend to stay quiet because I am thinking about important decisions that I have to make or ponder about other things. However, I also allot time to socialize with others and converse with them to get to know them better. As for my coworkers, I display the same character at first and slowly adjust to blend in and develop a bond of friendship. I think if they were to describe me, they would say the same thing because I tend to be conscious of what type of personality I portray.

5. What personal or professional accomplishments are you most proud of?

Personally, I am proud to graduate from college with two scholarship grants. My family was not financially able to send me to a private school, so I worked hard to earn a scholarship from our local government and a resident scholarship from our school. It wasn't an easy time to go through college stressing up about grade cutoffs but I managed to succeed and graduate with flying colors. On the other hand, I also feel a bit accomplished professionally because I was able to land myself a job while studying. I am happy that I used my free time wisely to gain professional experience by venturing into different fields such as the BPO industry, ESL teaching, and data entry. These things made me more confident that I can also perform outside school and become a better version of myself by acquiring experiences outside my field of study. Despite all of these, I am continually aiming to be progressive.