

1.If anything was possible, what would your dream job be, and why?

My dream job is to be an HR manager. I really dream of working in a corporate field and choosing the best employees for the company. When I had my first job as an admin assistant, I really enjoyed filing and helping supervisors in hiring employees, data filing, payroll, encoding, orientations, and setting up meetings. Profiling and choosing employees are hard because they can greatly affect the company if you have chosen the wrong one. Aside from hiring, I take great pleasure in orienting and giving them information before they start in the company. Also, to share my knowledge, the dos and don'ts, and the things that they should always keep in mind every day. I am also capable of choosing the right employee since I also have experience hiring people. Being an HR is very important in the company. That is why I really want to be an HR manager someday in a big company or in my own company or business, and to provide a good service.

2. Have you ever experienced a stressful situation in your past workplace (college if fresh graduate), what was it and how did you overcome it?

I had one stressful situation in one of my previous employers and workplace. When I was an ESL teacher, I worked in a Korean ESL company. They just only started the English department with Filipino teachers. When I joined their company, I thought that they already had a system and sorted everything out. I didn't have any idea that they just started the English Department. So, it turns out that they were like doing some dry run with everything, from the contracts, schedules, system, rules, hiring, and salary. You must be available 24/7 with them because there might be a new student that needs an English teacher. I was an ESL teacher and a supervisor at that time. I got so confused with everything for the first month. And then as time went by, the terms and conditions they provided me with before I entered the company were being amended every now and then. They change one thing from another. They didn't want to accept ideas from us, they just gave us commands. I was somehow annoyed and at the same time trying to understand everything that was happening. But after a few months, everything was not totally sorted out, but it was way better than before. I helped them in any way possible for their new department. The thing that wasn't also sorted out was my schedule. They would require me to work 5:00 AM and until 11:00 PM as a teacher and supervisor just to compensate for the salary that they were giving me once a month. The schedule was too much for me to handle, I was so tired every day, then I asked for a favor, but they wouldn't accept. So, I quit.

3. In your previous position, what task did you find most challenging and why? What task did you enjoy most and why?

When I was working as a Virtual Assistant at my previous company. Everything was fine and systematized. I was just a bit overwhelmed by the tasks. The owner has tons of properties so there were only two of us managing the property. One of the most difficult tasks that I have encountered was when we were processing the titles/registrations of the manufactured homes, and newly purchased mobile homes. These two are his major properties. The problem was that they were not able to get the title of the manufactured homes, and there were three homes that didn't have any titles. So, one of the tenants wanted to buy the home, but we couldn't provide the title. We must trace back to the first owner, up to the second and third. It was very time-consuming and hard to work on. I was the one who would call the previous owners and ask for info.

The task that I enjoyed the most was encoding, updating the master sheet, giving payment reminders to all the tenants, and responding to their inquiries and concerns. These are just simple tasks but need to be done every now and then.

4. How would your previous managers/coworkers describe you?

When I was in Pag-IBIG fund, they would describe me as one of the boys, quiet, efficient, obedient, cooperative, and alert. It was fun back then when I worked there. I worked in the HR department, and I was the youngest person in that department, so I don't get to hang out with them often because we have different interests, and I can't really relate to them. They would describe me as a reserved person, obedient and cooperative. I still gained some friends from different departments, but it was also hard to catch up with them because they also have priorities.

And when I worked as a freelancer, we didn't really get the chance to know each other personally. We didn't have gatherings to enjoy and there's no catching up to do. Just pure work. So, to be honest, I am not quite sure how they would describe me, but one thing is for sure, they would describe me as a reserved person.

5. What personal or professional accomplishments are you most proud of?

The first thing I'm proud of is when I became a mom and a wife. That's the biggest accomplishment I am truly proud of. I am proud that I was able to raise a good and healthy boy. I am proud that I was able to provide food on the table and become my husband's safe place. These are the most difficult but the happiest things that ever happened to me. Keeping up with all the responsibilities as a mom, wife, and employee is a very hard task but a fulfilling one. These are the things I consider as my major accomplishment, not just a milestone. It gave me a sense of purpose, keeps me motivated, and serves as my inspiration from day to day. Second, the thing that I am proud of professionally was when I passed the civil service exam and was able to build our business. Even though our business didn't last for 2 months due to the pandemic. I am still proud that we were able to handle all the challenges and we were proud of it. I hope that in the future we will rise back again from where we left off.