_____

Why does the woman want the job?
 - **to reduce travel time**✔
 - to earn more money
 - to learn about computers

Which graph are they looking at?

 - A
 - **B**✔
 - C

What is the purpose of today's meeting?
 - **to discuss a merger plan**✔
 - to sign a contract
 - to obtain some advice

How much will Emma's hotel bill be?
 - **£60.00**✔
 - £65.50
 - £72.50

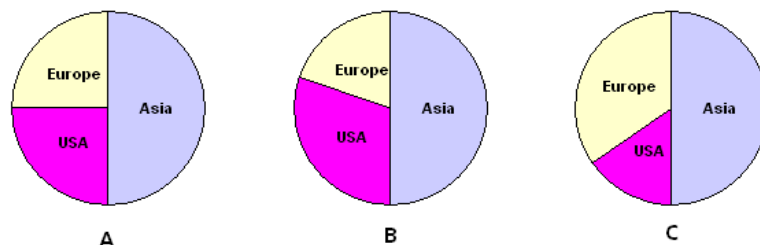**When is the trade fair?**

 - A
 - B
 - **C**✔

What is the problem with the seminar?
 - the low number of bookings
 - **the size of the room**✔
 - the speaker

Which chart shows this year's sales?

 - A

- **B** ✓
- C

What will the finance company give advice about?
- **paying less tax** ✓
- setting up a small business
- buying shares

What was the mistake on the invoice?
- the discount
- **the address** ✓
- the quantity of goods

What must the man do now?
- discuss the proposals with staff
- **send staff an opinion survey** ✓
- write a progress report

What happened at the meeting?
- **the clients accepted a price increase** ✓
- the clients signed a new contract
- the clients agreed to new payment terms

What is the company's current level of debt?
- $54.5 million
- **$31.9 million** ✓
- $7.6 million