



1.If anything was possible, what would your dream job be, and why?

With my interest in traveling, I wanted to be a flight attendant. My height and arm reach will surely pass the requirement. I have always wanted to go to different countries and visit their tourist spots and/or historic places. Take photos and videos as a keepsake so that I have something to look at whenever I want to reminisce about going to that place. With this kind of job, I can have the opportunity to fulfill my dreams and satiate my curiosity. I will also be able to try different kinds of food. As a flight attendant, I will have a range of responsibilities during each flight but the most important is to keep passengers safe and make sure that everyone onboard follows the security regulations. Flight attendants can choose to work locally or internationally but despite your choice, a flight attendant needs to undergo training in how to handle emergencies and keep passengers safe and an example of that is first aid.

2. Have you ever experienced a stressful situation in your past workplace (college if fresh graduate), what was it and how did you overcome it?

In my previous company, I worked as a Projects Controller. I oversee updating the progress of a project and I handle not only 1 or 2 projects at a time but 9 projects simultaneously. On a day-to-day basis, this job is not that hard since I have been doing it for years already and I am knowledgeable in dealing with different kinds of materials and/or accessories. I know which work breakdown structure to allocate these items to since I have an engineering background. But there will always be an instance when I really feel pressured about my work and in dealing with the Project Managers. We have a quarterly report, and these reports should be submitted in the first week of next month. What I did to lessen if not overcome the stressful situation is to coordinate with the Project Managers if these materials are still needed on the site or not. I can then update my report on the changes and reduce our costs.



3. In your previous position, what task did you find most challenging and why? What task did you enjoy most and why?

The task I find most challenging is purchasing an insurance policy for the projects. If we were awarded a project by the client, we need to comply with all the requirements given by them. And 1 of these requirements is Insurance Policy issuance. I am not that well-versed when it comes to insurance because I don't have any background in it. The type of insurance coverage that we are going to choose, especially as we are a construction company, is quite confusing on my part. As for the task that I enjoy the most, I like doing budget sheet updates. I will encode all the new purchase orders, allocate the materials to their respective work breakdown structure, and input the amount in the sheet. Prior to that, these purchase orders should have already been approved and signed by the Procurement Manager. I just need to make sure that the data is correct and their corresponding values.

4. How would your previous managers/coworkers describe you?

My previous coworkers describe me as a dependable individual, especially my fellow Filipino office mates. They can depend on me together with Sheila when it comes to facilitating office events like Christmas Parties and/or even a bowling tournament as a form of our work-life balance. We do this every month to refresh our minds and bodies from work. As for our office responsibilities, whenever there are new applications introduced to the company, our General Manager always includes me in the training. It gives him peace of mind to know that there is someone he can ask about our progress. At that time, I was younger, so it was easier for me to take in and process all the new information being thrown at us. If my office mates have questions about the training, I'm always able to answer them and if there were instances that new questions arise that were not on the training, I am the one coordinating with the instructors.



5. What personal or professional accomplishments are you most proud of?

I worked abroad for 6 years and there I developed my personality as an individual and my skills as a professional. I am proud that I was able to show independence from my parents not through being a rebel but through proving that I can work in a different country with diverse cultures and nationalities. Aside from working abroad, even though I was not able to pursue my profession as an engineer, I was able to use it when I was offered the Projects Controller position from my previous company. When I applied, I was at first an Administrative Assistant cum Executive Secretary and that is for 1 year, but our General Manager saw a potential in me, that is why he promoted me to a more specific role and that is as a Projects Controller. I am proud that all of my efforts paid off and I did a good job.