



1. If anything was possible, what would your dream job be, and why?

My dream job is to be a Business Manager of a famous and well-known company in the Philippines. I have always loved managing and doing administrative work in an office setting. I want to look like someone who is always busy travelling here and there to look after branches and offices, to provide support to my colleagues and help them with anything that's work related. I want to oversee operations and do quality checks to ensure that we will be providing quality products or services. I also like doing strategic planning, assessing company performance and thinking about what other things we can possibly add to the business for additional profits. And finally, be part of the decision-making for what's best for the company.

2. Have you ever experienced a stressful situation in your past workplace (college if fresh graduate), what was it and how did you overcome it?

I have experienced a lot of stressful situations in my past workplace. I have worked as a Travel Agent in a Ticketing Office. I was the only employee they had at the time and until Covid hit. It was the most stressful part for me as there had been cancelled tours and flights. I was the only person handling them all and have had a very difficult time dealing with our clients. I had to refund all of those bookings and reservations to the frustrated clients. I had been receiving calls here and there, answering questions, and attending to requests. Since the business was only established for 3 years at the time, we are still a little unsystematic. I used my skills to turn that around. I contacted clients and set a schedule to meet them and answer their inquiries about the refunds. Gladly, that worked, and the calls became less and less over time until I got everyone sorted even before my employer knew it.



3. In your previous position, what task did you find most challenging and why? What task did you enjoy most and why?

In my previous position as a Travel Agent, I had always found the marketing part challenging. Although I have some ideas on how to do it, I will still need a hand to execute those. The most difficulty I had was visiting establishments to promote our business. It was time-consuming and costly as well. The sad part was, I had a few inquiries that came back but I could not cater for them all as I was still busy with the fieldwork. What I enjoyed most was creating a tour package for my clients. I would search for different locations in my area that would be suitable as a tourist spot and eventually, do an ocular visit to check the facilities and amenities. Once I have listed the best ones, I will do the costing and compile them as a proposal to the CEO. The thing I was always happy about is when they will present those to their clients and get those booked. If only I have been able to reach my quota before Covid, I could have visited Hong Kong or Thailand, all-expense paid by my boss.

4. How would your past colleagues or managers describe your work ethic?

My employer has always commended me for being very organized with my work. She would always praise me for being consistent with my efficiency at each task. She also recognizes me for being very communicative in any instances where I will not be around and need to hand over a task to a reliever. My reliever also commends me for being professional at work. She mentioned that I was kind in terms of helping with other tasks that she cannot complete herself but are urgent. My employer and reliever also said that I had a beautiful personality especially when taking in feedback for areas that I need to improve on. I will always remember the feedback that I had from them as this just shows that I can keep up with the flow of this industry although this was new to me at the time.

5. What personal or professional accomplishments are you most proud of?

I have always been proud of myself for building my own home out of my small business. I had always dreamed of owning a home where I could design it to my own liking. Although it is not finished yet and there is still a lot of work to do, I am already proud of the fact that I already live in it. We had been renting for 9 years and finally decided to do it last year with the help of some relatives. I really hope that in the next 6 months or so, I will go home to a complete and beautiful house that I call mine. I am super excited to invite some family and friends over, to show them that nothing is impossible when you work hard for your dream. There will be a lot of challenges along the way, but with great determination, you can always succeed.