



1. If anything was possible, what would your dream job be, and why?

I have always wondered what my dream job would be. When I was a child, I wanted to be a teacher because I admired my mother, but as I grew older, my preferences changed. I still admire my mother, and I still think she is an excellent teacher.

My father was a news writer in the government. He writes news every day regarding the local government. He taught me everything I know about the English language. He trained me to speak as fluently as I can, and to be grammatically correct as I can. I am thankful to my father for this skill he taught me.

He taught me this skill, since maybe I will have the same passion for writing as him, but as I grew older, I realized writing specifically in his field of work was not for me.

Despite the skills that I admire and am thankful for, I've always pictured myself doing an office day job, clocking out in the afternoon, and going home to my family or doing my hobbies, maybe grabbing a couple of drinks on Fridays with my closest friends, catching up with each other, and just lead a peaceful life.

I guess in a sense, I don't really have a dream job. But if anything was possible, I would be satisfied enough to have a good-paying job, excel at it, then have a peaceful and great work-life balance.

2. Have you ever experienced a stressful situation in your past workplace (college if fresh graduate), what was it and how did you overcome it?



One stressful situation in my past workplace was that I had a lot of inconsistencies and mistakes with my tasks and failed to deliver some items to my teams. I was tasked with preparing item requests to be delivered to my teams in different cities/municipalities across the province.

By the time the items were delivered, a lot of people noticed some of the items they requested on the list were not delivered. It caused inconveniences to their work and even halted their current task.

I overcame these mistakes by making an organized sheet to every city to keep track of their item requests, ensuring all requested items will be delivered on schedule. I also had to improve my multitasking skills, accuracy, and attention to detail since one missed item could affect my team's work significantly.

It didn't come easy adjusting into a fast-paced environment work life at the time, but now I had already gotten familiar to how it functions. It also made me realize a lot of things as I encountered these obstacles at the time, making me realize things about my career and perspective towards work.

3. In your previous position, what task did you find most challenging and why? What task did you enjoy most and why?

In my previous position, I found that the most challenging task was my time management in handling calls. I worked in a financial account in the BPO industry, so calls had to be efficient and straight to the point, as it was a fast-paced environment, so I found this to be new and challenging at the time since we had a certain time limit for certain calls.

It is normal in the BPO industry to have a time limit for calls to be considered as a "long call" and would affect my KPI negatively. I also had to keep in mind my other KPI's and not just the call time that I am having with customers, so I really had to step up and develop a strategy where I can pass all my KPIs, especially my call time.

It took me awhile to get used to, but I was able to manage my calls by improving my multitasking skills. Being on a call, I had to check the customer's account while asking them what their concern was, checking on our guide tool for the resolution, and documenting the call all at the same time. This was a hard skill to achieve, but with time I was able to be better at it.

4. How would your past colleagues or managers describe your work ethic?



My past colleagues or managers would describe my work ethic as being dedicated, cooperative, productive, and punctual. For me, settling into a new workplace is probably the most stressful moment in a job. Being new to the workload and tasks given to you, knowing and familiarizing your coworkers and supervisors' names, not knowing if you did something correctly or not, and being social with the people in the workplace.

I am admittedly a shy person at first but sociable when I get comfortable with the people and place. However, whether I am new or not in the workplace, my colleagues and managers would describe my work ethic as dedicated right away. This is because no matter how many mistakes or obstacles I make, I make sure to do better next time and do my tasks properly.

I am a firm believer in teamwork. That is why at work, I tend to be sociable to my colleagues, because we need to be able to build a relationship where we can cooperate as a team. It is also why if you ask my previous workplace, they will describe me as cooperative.

For me, being punctual and productive is paramount in the workplace, and I strive to be those things. I find arriving at work early or on time is a big deal for me and really respectful. Also being productive at work also reflects your respect for your work and the fact that you are doing your work effectively and efficiently.

5. What personal or professional accomplishments are you most proud of?

I am most proud of my adaptability at work. I did earn a few awards in my previous jobs, but for me, my professional accomplishment was being able to adapt no matter how hard, ever-changing, or hectic the work became. I was able to push through and learned to be a reliable employee.

Having experienced different work settings in a fast-paced environment could be overwhelming. And it did overwhelm me in the past. Being unfamiliar with the tasks and work process can be very draining. That is why I am thankful to have experienced those jobs as they taught me how to adapt to a workplace.

It taught me to be a fast learner and although I had a hard time adjusting the first time, I was able to slowly adjust and get in pace with my other colleagues. This is why I feel accomplished and proud that I was even able to last for as long as I did on those jobs. That is why I think adaptability is also an important skill to learn, and I am proud of myself that I got to accomplish that.